

**AMERIGE HEIGHTS COMMUNITY ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JUNE 2, 2014**

MINUTES

NOTICE With notice given and received, the regular meeting of the Board of Directors of the Amerige Heights Community Association was held on June 2, 2014 at the Fullerton Community Center, 340 W. Commonwealth Ave., Fullerton, California.

PRESENT Mark Elliott, President
Tom Moore, Vice-President
Susan Fanello, Treasurer
Gordon Dickinson, Secretary
Geno Kaneshiro, Member at Large

Eddie Tovar, Action Property Management, Inc.
Marianne Simek, Action Property Management, Inc.
George Skrbin, Action Property Management, Inc.

CALL TO ORDER The meeting was called to order at 6:15 P.M. by President Mark Elliot.

EXECUTIVE SESSION DISCLOSURE It was reported that an Executive Session was held immediately prior to this meeting to discuss matters of member discipline pertaining to collection matters and non-compliance.

GUEST SPEAKER Ladan Amini of Greenfield Communications was present to update the Board on the quarterly reports submitted; additionally, Ladan discussed the increase of the owner's mailbox size to 250mb and the option to change to a shorter email address (@ahmail.org).

OPEN FORUM There were no homeowners present.

FINANCIAL UPDATE A brief financial update was provided based on the April 30, 2014 Financial Statement. It was reported that the Board continues to pursue collection efforts.

CONSENT CALENDAR A motion was made by Sue Fanello and seconded by Tom Moore to approve the Consent Calendar as presented in its entirety. The Consent Calendar is attached to and will become a part of these minutes. Motion carried unanimously.

MANAGEMENT UPDATES Management provided highlighted updates to the Board from the Action List; there were no further questions regarding the updates at this time.

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NEW BUSINESS

Investments

The Board reviewed several investment options related to the Association's Reserve Funds.

A motion was made by Sue Fanello and seconded by Tom Moore to continue the existing tiered investment structure and purchase a \$250,000. CD with Comerica for 24 months, at .63% and leave the Sunwest Bank Reserve account liquid at this time. Motion carried unanimously.

A motion was made by Sue Fanello and seconded by Tom Moore to continue the existing tiered investment structure and upon maturity of July 21, 2014, re-invest the CD currently at Comerica – GE Capital Retail Bank in the amount of \$225,000 for an additional 12 months. Motion carried unanimously.

Park West Proposals

The Board reviewed the proposals submitted by Park West Landscape for the items discussed during the May landscape walkthrough.

A motion was made by Sue Fanello and seconded by Tom Moore to accept the proposals from Park West for the removal of the vines, mulch application to the alleyways, backflow upgrades and plant replacement along Nicolas, at a total cost of \$14,624.00, and to decline the proposal for the trench work at McDermont Park. Expense to be allocated to Operating Fund, Landscape Extras. Motion carried unanimously.

Slurry Seal Proposals

The Board reviewed the proposals submitted by Quickel Paving, AMS Paving and Caliber Paving for the slurry seal application.

A motion was made by Mark Elliot and seconded by Tom Moore to accept the proposal from AMS Paving for slurry seal application, at a cost of \$80,865.00. Expense to be allocated to Reserve Fund – Pavement. Motion carried unanimously.

Painting Proposals

The Board reviewed the proposals submitted by EmpireWorks, Pilot Painting, and PrimeCo Painting for the painting of the patio covers at the parks, benches, picnic tables, dog posts, trellises, wrought iron hand rails/fencing, light bollards and street sign posts in the community.

A motion was made by Tom Moore and seconded by Gordon Dickinson to accept the proposal from Pilot Painting for the painting project per the specifications prepared by Vista Paint at a cost of \$21,000.00. Expense to be allocated to Reserve Fund – Painting. Motion was carried unanimously.

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**NEW BUSINESS
CONTINUED**

Lien Processing

A motion was made by Sue Fanello and seconded by Geno Kaneshiro to approve the lien resolution for the following property account numbers: 011100055714, 011100046299, 011100046592 and 011100072245. Motion carried unanimously.

SCHEDULE

NEXT MEETING The next meeting of the Board of Directors was scheduled for June 30, 2014 at 6:15 P.M.

ADJOURN

There being no further business to come before the Board at this time, the meeting was adjourned at 7:30 P.M.

ATTEST

Respectfully Submitted by Eddie Tovar, Community Manager.

MINUTES APPROVED BY THE BOARD OF DIRECTORS ON JUNE 30, 2014
“The Consent Calendar is herein attached and shall become a part of these minutes”

**AMERIGE HEIGHTS COMMUNITY ASSOCIATION
JUNE 2, 2014
CONSENT CALENDAR**

- A. BE IT RESOLVED, that the Board Meeting Minutes of April 28, 2014 are approved as written;
- B. BE IT RESOLVED, that the financial statement for the period ending April 30, 2014 be accepted.
- C. BE IT RESOLVED, that the Cost Center financial statements for the period ending April 30, 2014 be accepted.
- D. BE IT RESOLVED, that the StanPac Cost Center financial statements for the period ending April 30, 2014 be accepted.